

SUBJECT: Education Scholarship
IMPLEMENTED: 03/07
REVIEWED: 08/2011
REVISED: 09/2011

Purpose

An education scholarship program has been established by APIC-Houston, chapter #006 for current eligible chapter members. This scholarship is for providing monetary assistance to attend the APIC International Educational Conference. We believe that increased attendance of APIC-Houston members at the APIC International Educational Conference serves to strengthen Chapter #006 and contributes significantly in the development of strong leaders at State and Regional levels.

Policy

A scholarship of \$1,500.00 will be awarded to chapter members who are in good standing and meet the following requirements:

1. Recipient must be a current active member of International APIC and Houston chapter #006.
2. Recipient must have been in the field of Infection Control for a minimum of one year.
3. Recipient must have attended 80% of the APIC-Houston chapter #006 meetings during the previous calendar year.
4. Recipient shall report back to the chapter with a review of conference highlights to be shared with the membership at the following monthly meeting.
5. The funds may only be used for expenses associated with attendance at the International APIC Educational Conference. These expenses shall only include:
 - a. Conference registration fee – based on early bird registration rate
 - b. Transportation
 - c. Lodging – based on double occupancy rate

Implementation

1. The Membership chairperson will do a review of meeting attendance rosters for the preceding calendar year to determine each member's eligibility.
2. A Lottery drawing from names of all eligible members will be held during the January meeting of each calendar year.
3. The individual whose name is drawn will be offered the scholarship.
4. If this individual chooses not to accept the award, another name will be drawn. This process will continue until the scholarship is accepted.
5. The recipient shall proceed to make their own arrangements to attend the International Conference to include registration, transportation and lodging as described above.
6. The recipient shall submit an expense report with receipts attached to the chapter Treasurer for reimbursement.